



At **Little Boots Early Learning Center**, we nourish curiosity through purposeful experiences to create a future full of lifelong learners. From each family member to the classrooms, where learning comes to life, we're united by a passion to create a world of learning, joy, and adventure for more than 150 children ages six-weeks through 12 years, every day.

If you're passionate about inspiring children and teachers alike, like to learn and grow, a role with **Little Boots Early Learning Center** could be just for you! The potential candidate should be passionate about educational excellence and empowering young children. As an employee, you will use our creative curriculum as a framework to create unique and engaging classroom experiences.

Position: Early Childhood Teacher
Reports to: Center Director & Owner

The **Early Childhood Teachers** at Little Boots are committed to making the center successful and know that meaningful relationships with children, families, and co-workers are important to success.

Job Qualifications:

- Early Childhood Teacher Qualified per Colorado Rules and Regulations.
https://www.coloradoofficeofearlychildhood.com/oec/OEC_Providers?p=Providers&s=Professional-Certifications&lang=
- Willingness to continue education and grow/change with the field.
- A love for children and a strong desire to make a difference every day.
- Ability to build relationships with families and co-workers while creating a dynamic environment where play and learning happens.
- Outstanding customer service skills, strong organizational skills, and the ability to multi-task and manage multiple situations effectively.
- CPR/First Aide certificate or willing to obtain.
- Must be able to use a computer with basic proficiency.

- Must be physically able to lift a up to 40 pounds, work indoors and outdoors, assume postures in low levels to allow physical and visual contact with children at their level, see and hear well enough to keep children safe, and engage in physical activities with children.
- Ability to speak, read, and write in English
- Flexible schedule and good attendance

Job Responsibilities:

- Lead, coach, and mentor less experienced teachers in your classroom by modeling positive behavior and providing feedback.
- Plan & implement Creative Curriculum in a way that is consistent with the unique needs of each child.
- Observe and document child development into Teaching Strategies Gold
- Create a safe, nurturing environment where children feel comfortable playing and learn.
- Partner and communicate with parents, with a shared desire to provide the best care and education for their children.
- Support the center's philosophy and success; partner with other staff and leadership to achieve goals around enrollment, accreditation, and engagement.
- Cultivate positive relationships with families, teachers, management, and people in our community.
- Tending to children's needs such as: diapering, toilet training, feeding, emotional support, ect.
- Keeping classroom clean and organized as well as cleaning common areas on occasion.
- Offer Home Visits and Parent Teacher Conferences to all families twice a year.

Position: Staff Aide/Assistant Early Childhood Teacher

Reports to: Lead Early Childhood Teacher, Center Director, & Owner

The **Assistant Early Childhood Teachers** are passionate about educational excellence and empowering young children. They are committed to making the center successful and know that meaningful relationships with children, families, and their fellow teachers and important to success.

Job Qualifications:

- Willing to learn about Early Childhood Education best practices.
- A love for children and a strong desire to make a difference every day.

- Ability to build relationships with families and coworkers while creating a dynamic environment where play and learning happens.
- Outstanding customer service skills, strong organizational skills, and the ability to multi-task and manage multiple situations effectively.
- CPR/First Aide certificate or willing to obtain.
- Must be able to use a computer with basic proficiency.
- Must be physically able to lift a up to 40 pounds, work indoors and outdoors, assume postures in low levels to allow physical and visual contact with children at their level, see and hear well enough to keep children safe, and engage in physical activities with children.
- Ability to speak, read, and write in English.

Job Responsibilities:

- Support the Lead Early Childhood Teacher in planning and implementing the Creative Curriculum in a way that is consistent with the unique needs of each child.
- Assist the Lead Teacher in observing and documenting child development into Teaching Strategies Gold.
- Create a safe, nurturing environment where children feel comfortable to play and learn.
- Partner and communicate with parents, with a shared desire to provide the best care and education for their children.
- Support the center's philosophy and success; partner with other staff and leadership to achieve goals around enrollment, accreditation, and engagement.
- Tending to children's needs such as: diapering, toilet training, feeding, emotional support, ect.
- Cultivate positive relationships with families, teachers, management, and people in our community.
- Keeping classroom cleaned and organized as well as cleaning common areas on occasion.